

# The Rotary Foundation (TRF) Major Matching Grants Application

*For grant requests of US\$ 2,001 to US\$ 150,000*

Rotarians may use this application and attach additional pages as needed or may answer the questions below on blank paper, on the condition that the answers follow the same order as the application. Rotarians using the electronic version of the application will find that table cells expand automatically as information is added. *Incomplete applications will be returned to the primary host partner with a brief explanation. See **The Guide to Humanitarian Grants (144-EN)** for instructions and eligibility and program requirements.*

**Note:** Applications for **low-cost shelter** and **revolving loan** projects and **grant requests of US\$25,001 or more** have additional requirements. See **The Guide to Humanitarian Grants (144-EN)**, [www.rotary.org](http://www.rotary.org), or contact TRF staff for more information.

## 1. PROJECT DESCRIPTION

### 1. What is the purpose of this project? Provide a brief description.

This project will construct a potable water delivery system for the villages of **Kosataroshi-poyon, Purzobod, and Kosataroshi-bolo** in Tajikistan. Water will be collected from a safe, dependable source (a mountain spring) and transported at a distance of 2 miles to the village through plastic pipes where it will be stored in a tank system for further distribution to residents through 3 primary outlets. This will be the first of a series of potable water delivery projects for villages in Central Asia.

### 2. How will it meet the needs of the community?

**Kosataroshi-poyon, Purzobod, and Kosataroshi-bolo** are small villages of approximately 50 households each. They currently draw water from streams passing through or near their village, but these streams are often contaminated with domestic and animal wastes and eroded soils. These water sources are not dependable or safe. This water project will also allow the villagers to organize themselves into a "Water Users Association" for purposes of building and managing the water supply system.

### 3. How will the host and international partners communicate and work together to implement this project? Please provide specific examples of activities.

Communications between the partnered organizations will be conducted primarily through email with all project information published on a public website at [www.OurWater.net/rotary](http://www.OurWater.net/rotary). Each organization has a specific role in project development and implementation.

## 2. COOPERATING ORGANIZATIONS

If this project involves a co-operating organisation:

1. Provide the name of the organisation below.
2. Attach a letter of participation from that organisation that specifically states its responsibilities, how it will interact with Rotarians in this project, and the organisation's agreement to cooperate in any financial review of activities connected with the project.
3. Attach a letter of endorsement of the organisation from the Rotarians in the project country.

Name of organisation	(1) CARE-Dushanbe (2) Intelligentsia International, Inc. (3) Silkroad Science & Engineering
Is the letter of participation from the organisations attached (Yes / No)	Yes
Is the letter from the project country Rotarians attached (Yes / No)	Yes

### 3. RELATIONSHIP TO OTHER RI OR TRF PROJECTS (OPTIONAL)

Is this project related to, or has it resulted from, other Rotary International or TRF projects? (Yes / No): No

If so, please identify those projects.

Program	Individual's Name and/or Project #	Program	Individual's Name and/or Project #
WCS Projects Exchange		Group Study Exchange	
Individual Grant		Ambassadorial Scholarships	
3-H Grant		District Simplified Grant	
Matching Grant		Other:	

Could this project benefit from an international volunteer? (Yes / No)	Yes
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### 4. PRIMARY HOST PARTNER IN THE PROJECT COUNTRY

List the club or district *in the project country* that assumes joint responsibility for the project.

<b>Rotary Club of</b>	Rotary Club of Dushanbe	<b>Club ID #</b>	new
<b>District</b>	2430	<b>Country</b>	Tajikistan

**Project Committee:** A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

Primary Contact (must be a member of the above club/district)		Additional Contact	
<b>Name</b>	Rustam Tajibaev	<b>Name</b>	Suleiman Chulibaev
<b>Member ID #</b>		<b>Member ID #</b>	
<b>Rotary Club of</b>	Rotary Club of Dushanbe	<b>Rotary Club of</b>	Rotary Club of Dushanbe
<b>District</b>	2430	<b>District</b>	2430
<b>Position/title</b>	Village Water Project Chair	<b>Position/title</b>	President
<b>E-mail</b>	Rustam@SilkroadScience.com	<b>E-mail</b>	Sulim47@go.ru
<b>Street address</b>	Rudaki, 183 / 12	<b>Street address</b>	54, Negmat Karabaev Street
<b>City / state /postal code</b>	Dushanbe	<b>City / state /postal code</b>	Dushanbe
<b>Country</b>	Tajikistan	<b>Country</b>	Tajikistan
<b>Home Tel</b>	+ 992-327-245203	<b>Home Tel</b>	24-42-35
<b>Office Tel</b>	+ 992-327-245203	<b>Office Tel</b>	34-98-00; 23-27-56; 27-70-85
<b>Fax</b>	efax: 561-828-8458	<b>Fax</b>	
<b>Cellular</b>	+ 992 918 67 59 94	<b>Cellular</b>	

**5. PRIMARY INTERNATIONAL PARTNER OUTSIDE THE PROJECT COUNTRY**

List the club or district *outside the project country* that assumes joint responsibility for the project.

<b>Rotary Club of</b>	LaBelle Rotary Club	<b>Club ID #</b>	21750
<b>District</b>	6960	<b>Country</b>	U.S.A.

**Project Committee:** A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

<b>Primary Contact</b> (must be a member of the above club/district)		<b>Additional Contact</b>	
<b>Name</b>	John Capece	<b>Name</b>	Connie Pearson
<b>Member ID #</b>	2539024	<b>Member ID #</b>	2261744
<b>Rotary Club of</b>	LaBelle Rotary Club	<b>Rotary Club of</b>	Sheridan
<b>District</b>	6960	<b>District</b>	6560
<b>Position/title</b>	Village Water Project Chair	<b>Position/title</b>	President
<b>E-mail</b>	Capece@SouthernDataStream.com	<b>E-mail</b>	cpeason42@att.net
<b>Street address</b>	18 Marina Drive	<b>Street address</b>	406 E. 5 <sup>th</sup> Street
<b>City / state /postal code</b>	LaBelle, Florida 33935	<b>City / state /postal code</b>	Sheridan, IN 46069
<b>Country</b>	U.S.A.	<b>Country</b>	USA
<b>Home Tel</b>	863-683-2821	<b>Home Tel</b>	317-758-5344
<b>Office Tel</b>	863-674-5727	<b>Office Tel</b>	317-758-5293 ext 121
<b>Fax</b>	561-828-8458	<b>Fax</b>	317-758-6424
<b>Cellular</b>	863-683-2821	<b>Cellular</b>	

	<b>Additional Contact:</b>
	<b>Name</b> Patricia Reid
	<b>Member ID #</b>
	<b>Rotary Club of</b> Noblesville
	<b>District</b> 6560
	<b>Position/title</b> President
	<b>E-mail</b>
	<b>Street address</b> 804-F Harbor Town Drive
	<b>City / state /postal code</b> Noblesville, IN 46060
	<b>Country</b> USA
	<b>Home Tel</b> 317-877-0794
	<b>Office Tel</b>
	<b>Fax</b>
	<b>Cellular</b>

## 6. PROJECT BUDGET

Include a complete itemised budget for the project and indicate which currency is used. Please answer the questions provided about purchase of equipment, materials, or supplies. Use separate pages if necessary. **Pro forma invoices, supplier price quotes, and/or other cost documentation may be required upon request.**

Item to be purchased	Name of supplier	Cost
Cement & Armature		\$340
Timbers & Nails		\$130
Corner Angle & Plate		\$100
Plastic Pipes		\$7,900
Metallic Rope & Wire		\$2,300
Channel, Valve & Funnel		\$230
<b>Total</b> (identify currency)		\$11,000
<b>Exchange rate used</b>		3 Somons = \$1 USD
<b>US\$ Equivalent</b>		
<b>Note: To calculate the total automatically, place your cursor on the cell, click on Table, then Formula, then OK.</b>		

## 7. PURCHASE OF EQUIPMENT

1. Who will own equipment and maintain, operate, and secure items purchased with grant funds? (Equipment cannot be owned by a Rotary Club or Rotarian)

Water User Association of villages will purchase the material, maintain and operate the system.

2. Is software necessary to operate any budget items? If so, has software been provided?

No.

3. Will training in use and maintenance of technical equipment be provided?

Yes, CARE and Silkroad Science & Engineering will provide technical assistance and training.

4. If budget items will be shipped, have arrangements been made for customs clearance?

No, all purchase are made in Tajikistan.

## 8. PROPOSED FINANCING

If *SHARE* District Designated Funds (DDF) are part of the funding for this Major Matching Grant, either attach a letter(s) from the **district Rotary Foundation committee (DRFC) chair(s)** authorizing the use of those funds and specifying the amount *or* have the DRFC chair(s) authorize the use of the *SHARE* funds by signing below. **Only the chair, on behalf of the DRFC, can authorize the use of *SHARE* DDF.** Please list all financing and indicate *cash* or *SHARE (DDF)* amounts.

Rotary Club / District		US\$ Amount Contributing	Cash /DDF	DRFC Chair Authorization
<b>Rotary Club of</b>	LaBelle Rotary Club	\$0	Cash	
<b>District #</b>	6960	\$0	DDF	
<b>Rotary Club of</b>	Sheridan	\$1,000	Cash	
<b>District #</b>	6560	\$1,000	DDF	
<b>Rotary Club of</b>	Noblesville	\$572	Cash	
<b>District #</b>	6560	\$572	DDF	
<b>Sub-total</b>		\$3,144		
Amount requested from TRF		\$2,356		
Additional funding from other sources (CARE-Tajikistan)		\$5,500		
<b>TOTAL</b>		\$11,000		<b>(Must be equal to budget)</b>
<b>Note: To calculate the subtotal and total automatically, place your cursor in the correct cell, click on Table, then Formula, then OK.</b>				

**9. COMMUNITY NEEDS ASSESSMENT (FOR GRANT REQUESTS OF US\$25 001 TO US\$ 150 000)**

If your grant request is for US\$ 25 001 or more, a community needs assessment must be included. This assessment should demonstrate how the proposed project:

- Is viable and can be maintained by the benefiting community after grant funding has been fully expended
- Involves the benefiting community, including its ownership of the project

Please refer to *The Guide to Humanitarian Grants (144-EN)* for additional information.

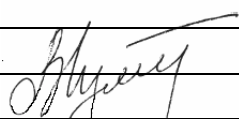
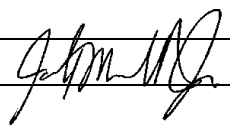
Community needs assessment attached (Yes / No)	No
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**10. PARTNERSHIP AUTHORIZATION**

All Rotary Clubs or districts involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and reporting on it. The partners' signatures confirm that they understand and accept responsibility for the project. Partners may either sign this page or submit a separate letter of commitment.

By signing below, we are agreeing to the following:


- All information contained in this application is true and accurate, to the best of our knowledge.
- This application meets all Matching Grant criteria as stated in *The Guide to Humanitarian Grants (144-EN)*.
- We will ensure all cash contributions (as detailed in item 8) will be forwarded to TRF **after** Trustee approval of a Matching Grant.
- We understand that if our club/district or our partner club/ district has overdue progress or final reports for any previously awarded Matching Grants, this application will be returned to the host partner.

HOST PARTNER		INTERNATIONAL PARTNER	
<input checked="" type="checkbox"/>	Club President (if club-sponsored)	<input checked="" type="checkbox"/>	Club President (if club-sponsored)
<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)	<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)
<b>Name</b>	Suleiman Chulibaev	<b>Name</b>	Jack Milholland
<b>Title</b>	President	<b>Title</b>	President
<b>Rotary Club of</b>	Rotary Club of Dushanbe	<b>Rotary Club of</b>	LaBelle Rotary Club
<b>District #</b>	2430	<b>District</b>	6960
<b>Signature</b>		<b>Signature</b>	
<b>Date</b>	Mar. 24, 2005	<b>Date</b>	Mar. 25, 2005

**11. DISTRICT GRANTS SUBCOMMITTEE CHAIR CERTIFICATION**

The Trustees strongly suggest that the district grants subcommittee chair from either the host or international district certify the application as complete. *If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.*

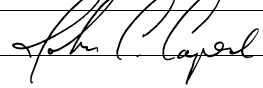
“On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines.”

	Barbara Maves
<b>District Grants Sub-Committee Chair Signature</b>	<b>District 6560</b>

**12. REPORTS**

Although *both* partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the reports to TRF.

“By signing below, our club/district accepts primary reporting responsibility.”

	John C. Capece, Project Chair	
<b>Signature</b>	<b>LaBelle Rotary Club</b>	<b>District 6960</b>

### 13. COMPLETION CHECKLIST

Before submitting your Major Matching Grants Application, please take a moment to review this checklist. If you have any questions or concerns, please contact TRF staff (see below).

- Are there written sponsorship confirmations from the club president(s)/district leadership who will be in office during the year of the funding request?
- Does the project meet all grant policies and guidelines (see *The Guide to Humanitarian Grants* (144-EN) or the RI Web site at [www.rotary.org](http://www.rotary.org))? Does the project description clearly state how the project will assist those in need?
- Have both the host and the international partner created committees to oversee the project? Are these individuals correctly listed on the application?
- Have the responsibilities of the project country partner and international partner been outlined? Do they meet the requirements of a Matching Grant project?
- Are there written commitments (or signatures on section 10 of the application) from each primary project partner? If SHARE District Designated Funds (DDF) are used, the current district Rotary Foundation committee chair must provide a written confirmation authorizing use of DDF (or signature on section 8 of the application).
- Is a co-operating organization involved? If so, are there letters from 1) the organization, specifically stating its responsibilities, how it will work with Rotarians, and its agreement to co-operate with any financial review of the project; and 2) the primary host partner, indicating that it has knowledge of the organization and endorses the co-operative effort?
- Is your project to build low-cost shelters? If yes, is a Low-Cost Shelter Agreement attached together with the other required documentation?
- Does the project involve a revolving loan? If so, is appropriate documentation included?
- If your grant request is for US\$ 25 001 or more, is a community needs assessment attached.
- Has the district grants subcommittee chair certified your application as complete (see section 11 of the application)?
- Have you made copies of all documents for your files prior to submitting them to TRF?

**Note:** You will receive a file number when the application is received at RI Headquarters. This does not indicate that the grant has been approved. You will receive an announcement packet if the Trustees approve your completed application. **The project cannot be started until the Matching Grant application has been approved by The Rotary Foundation Trustees.**

**Send the completed application and all attachments to:**

**E-mail:** [grants@rotaryintl.org](mailto:grants@rotaryintl.org)

**OR**

**Fax:** (847) 328 8554

**OR**

**Matching Grants**

**The Rotary Foundation**

**One Rotary Centre**

**1560 Sherman Avenue**

**Evanston, IL 60201-3698 USA**

**Telephone:** (847) 866 3000

